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Henderson Library Staff Meeting

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Henderson Library Staff Meeting 3/1/18

Presentations

Disaster Supply Kits - Access Services, Jessica Garner

Access Services has created quarantine kits for bed bug situations and is in the process of preparing kits for other disasters/situations

They are currently compiling a list of supplies and Access Services will maintain/store the supplies

Action: Library personnel should send any recommendations for supplies to Jessica Garner

eTeam Support - C&RS, Jeff Mortimore

The Library eTeam addresses access issues related to resources and enhancements in the Library

This service is for Library personnel only (not Library patrons)

Problem reports should be sent to eteam@georgiasouthern.edu

eTeam members from Henderson Library are Jeff Mortimore, Debra Skinner, Greg Vaughan, Jessica Minihan, Daricus Larry, Selby Cody-Voss; Lane Library members are Beth Burnett, Kristi Smith, Doug Frazier

Active Shooter Training - Clement Lau

Plans are being made to schedule Active Shooter Training for Library personnel

This training will be conducted in the Library

Action: Clement Lau - Will work with Public Safety to schedule Active Shooter Training

Action: Clement Lau - Will conduct tests of PA system and panic buttons

Library Day for Library Personnel - Dean Mitchell

Plans have been made to hold the 2018 Library Day for Library personnel at the Georgia Southern Wildlife Center

Currently the agenda includes a picnic lunch in the pavilion and an afternoon tour of the facilities at the Wildlife Center with a flight show; the morning working activities will be held in Henderson Library and are still being planned

Courier Service - Dean Mitchell

The establishment of a courier service between the Statesboro and Savannah campuses is in progress and the request has gone out to bid

This service would provide regular campus mail deliveries between the campuses

